BULAC

[도서관] [शिक्षक] [ဘာသာစကား] [ᠰᡝᠯᡤᡳ]

Bibliothèque universitaire
des langues et civilisations

LOAN AGREEMENT FOR HERITAGE MATERIALS

Between

La Bibliothèque universitaire des langues et civilisations (BULAC) / University Library for Language and Civilization Studies with its principal office at 65 rue des Grands Moulins, 75013 Paris, represented by its director, Ms. Tiphaine Vacqué,

hereinafter referred to as "the Lender,"

on the one hand,

and

_____, with its registered office at _____, represented by its _____ Mr./Ms. _____

hereinafter referred to as "the Borrower,"

on the other hand,

The following has been agreed:

BULAC grants this loan to the borrower under the terms set forth below in connection with the following event:

Exhibition

Title:

Location:

Date:

Organizer:

Scientific Director:

Administrative Director:

GIP BULAC
65 rue des Grands Moulins
F-75013 PARIS

T +33 1 81 69 18 00
contact@bulac.fr
www.bulac.fr

Article 1
Purpose

For the purposes of this exhibition, BULAC will lend the documents listed in the appendix to this contract.

Article 2
General Terms and Conditions of Loan

2.1 Requirements regarding security, insurance, environmental conditions, handling, escort, and transport must comply with standard NF Z-40-010.

2.2 In both the exhibition space and the storage areas, the borrower agrees to maintain a relative humidity between 50% and 55%, and a temperature between 19° ±1 and 22° ±1. For graphic or photographic materials, light exposure must not exceed 50 lux. The lender reserves the right to modify these values depending on the condition of the documents.

2.3 The documents will be displayed on a specially designed stand that supports the covers and spines, with the maximum permitted opening as specified by the lender. Strips of plain paper or Mylar may be used to maintain the opening.

2.4 The exhibition organizers are prohibited from transferring the loaned documents to another institution. In the event of a traveling exhibition, a contract must be signed with each borrowing institution. Loans may not be granted to more than three institutions, and the traveling nature of the exhibition must be clearly indicated upon submission of the initial request.

2.5 For loans scheduled outside of French territory, it is expressly noted that the documents are part of the BULAC collections and, as such, are the inalienable and imprescriptible property of the French State. The borrower agrees to comply with any request from BULAC to issue an order declaring the documents exempt from seizure where the borrower's national legislation so provides.

2.6 The exact date on which the documents loaned by BULAC will be made available shall be determined by mutual agreement between the parties; the transfer of legal responsibility to the borrower shall take effect upon the removal of the documents and shall end upon their return to BULAC at the conclusion of the loan.

Article 3
Insurance

The documents shall be fully insured by the borrower with an insurance company specializing in printed materials, works of art, and graphic documents, for the value specified by the lender. A certificate of insurance **must be provided to the lender before the loaned documents or works are shipped.** The insured values shall remain confidential.

Article 4
Transportation and Authorization to Leave the Country

4.1 The borrower must use an approved carrier specializing in the transport of works of art and graphic materials. The borrower is responsible for arranging transportation. All costs for packaging and round-trip transportation shall be borne by the borrower. The borrower agrees to bear all costs of any kind incurred in connection with the loan, including insurance, and the consequences of theft, loss, and damage.

4.2 For loans scheduled to take place outside French territory, the approved carrier selected by the borrower is responsible for submitting the application for authorization to remove the item from the country (DAST) to the relevant department within the Ministry, depending on the category of the cultural property in question: to the Service des Musées de France for works of art (prints, photographs) or to the Service du Livre et de la Lecture (manuscripts, printed works, archives). As a reminder, this application must be submitted six to eight weeks prior to the scheduled date of transport, or it may be denied.

Article 5
Condition Report

When the documents are picked up and returned, a condition report will be completed by the lender and the borrower. This report will be accompanied by photographs. If the work is in the same condition as when it was picked up, a release will be issued. In the event of any damage, the lender will prepare an estimate and send it to the borrower, who will be responsible for the full cost of restoration.

Article 6
Transportation

Loaned materials will be transported to and from the venue (including escort, installation, and dismantling) by a curator from BULAC. Transportation, hotel, and taxi expenses are the responsibility of the borrower, who will pay the curator a per diem allowance, except for exhibitions held in Paris and the inner suburbs.

Article 7
Permission to Reproduce

No fees are charged for the reproduction of documents. All requests must be sent to conservation@bulac.fr, specifying the title, author, call number, and page number.

For works protected by intellectual property or copyright laws, the borrower must obtain permission from the authors, rights holders, or the organizations representing them prior to submitting any request for reproduction to BULAC.

Article 8
Acknowledgments

The borrower agrees to cite the source of the documents on labels and in any publication in the following format: "Collections of the University Library for Language and Civilization Studies (BULAC, Paris)," or, where applicable for deposits, the precise reference of the collection followed by the statement "deposited at the University Library for Language and Civilization Studies (BULAC, Paris)."

Article 9
Communication

To enable BULAC to publish the information on its website, the exhibition synopsis, its title and final dates, visuals, press kit, and the URL link to the webpage dedicated to the exhibition on the borrower's website must be sent to conservation@bulac.fr in a timely manner. Two copies of the catalog will be sent to BULAC.

Done in Paris in two original copies, on

On _____ _____

_____ _____

Director of BULAC

Tiphaine Vacqué